

APPLICATION FOR A PERMANENT SIGN PERMIT
CONSTRUCTION OR ALTERATION

** Incomplete applications will be rejected.*

Permit fee - \$75 for one sign, \$50 for each additional sign

Date of application: _____ Date issued: _____

Permit #: _____ Zone district: _____

Address of sign location: _____

Tax parcel #: _____

Owner of land: _____ Owner or lessee of sign: _____

To be erected by: _____ City sign erectors' license #: _____

Applicant's address: _____ Phone #: _____

Email address _____

Responsible Person _____ Date of Birth _____

Type of sign:

Projecting: _____ Ground: _____ Wall: _____ Awning: _____ Other: _____

Dimension of sign: Width: _____ Height: _____ Total square feet: _____

Overall height of sign: Feet: _____ Inches: _____

Illuminated: Yes No Source of light: Internal: External:

Clearance (lowest point of sign to grade): _____ Feet _____ Inches

Will this be a: Replacement sign: _____ Repair/Maintenance: _____ New: _____

Area of **existing signs** at the site: _____ Square feet

Dimension of Parcel: _____ Dimensions of Wall (for wall signs) Height: _____ Width: _____

PROVIDE: SIGN COPY, INDICATE EXACT LOCATION & SIZE OF ALL SIGNS & LOCATION OF ALL BUILDINGS

PLEASE RETURN TO COMMUNITY & NEIGHBORHOOD SERVICES – 3RD floor – CITY HALL

270 River Avenue

Holland, Michigan 49423

Phone: (616) 355-1330 Fax: (616) 546-7058 Email: cns@cityofholland.com