

**RESOLUTION OF THE  
CITY COUNCIL OF THE CITY OF HOLLAND  
REGARDING INTENTION TO CREATE A  
NEIGHBORHOOD IMPROVEMENT COMMITTEE**

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At a regular meeting of the City Council of the City of Holland, Holland, Michigan, held at City Hall in Holland, Michigan on the 5th day of December, 2012 at 7:00 p.m. E.S.T.

**PRESENT:** Mayor Dykstra, Council Members De Boer, Trethewey, Peters, Burch, Vande Vusse, Hoekstra, Whiteman and Klomparens.

**ABSENT:** None

The following Resolution was offered by City Council Member De Boer and supported by City Council Member Whiteman.

**RESOLUTION**

WHEREAS, the City of Holland through its City Council and administrative staff has supported efforts to upgrade the condition of the City's neighborhoods; and

WHEREAS, the City Council of the City of Holland, through the Neighborhood Advisory Committee, Community Development Committee, and Ourstreet Committee, has a history of assisting in the revitalization of our neighborhoods and housing stock; and

WHEREAS, the City of Holland has determined that a new committee combining the passion and responsibilities of those three committees will result in a more effective voice and collaborative action for neighborhood and housing issues;

**NOW, THEREFORE, BE IT RESOLVED:**

That the City Council of the City of Holland hereby establishes the Neighborhood Improvement Committee, as further described below.

## **The City of Holland Neighborhood Improvement Committee**

*The City of Holland Neighborhood Improvement Committee is established as an advisory committee to the Holland City Council working for the improvement of Holland's neighborhoods and housing supply. This Committee will focus on City-wide and targeted neighborhood programs and policies utilizing the Neighborhood Improvement Strategy, the City's Master Plan, and other Council-approved policies as guiding documents.*

This committee will combine the work of the Community Development Committee, the Neighborhood Advisory Committee and the Ourstreet Committee, into the responsibilities of one new Committee.

This Committee will include members from various backgrounds and geographies that are relevant to neighborhood and housing improvement and development and will be comprised of the following representatives totaling no fewer than nine (9) nor more than fifteen (15) voting members:

- A Planning Commission Representative ( non-staff )
- A Historic District Commission Representative (non-staff)
- A Police and Community Relations Committee representative (non-staff)
- Ten (10) Resident s
- Two (2) City Council Liaisons
- Two Youth Members (non-voting)

### **Terms:**

- All members shall be residents of the City of Holland.
- The representatives from the Planning Commission, Historic District Commission, and Police and Community Relations Committee shall be appointed annually by the Chair of the respective Committees.
- The Ten (10) residents shall be appointed to three-year staggered terms by the Mayor. There shall be a term limit of two consecutive full terms in addition to a partial term when an appointment occurs to fill an unexpired term of a departing member.
- The City Council Liaisons and Two (2) Youth members shall be appointed annually by the Mayor.

### **Committee Leadership:**

The members of the Neighborhood Improvement Committee shall annually vote to appoint a Chair and Vice Chair.

### **Sub-committees:**

The Neighborhood Improvement Committee may appoint sub-committees either as standing committees or as ad-hoc committees to assist in the conduct of business and will report back to the full Neighborhood Improvement Committee. Such standing or ad hoc committees shall be chaired by a member of the Neighborhood Improvement Committee and may be open to members of the

Neighborhood Improvement Committee (NIC) and to non-NIC members where additional expertise is desired when dealing with particular issues, at the discretion of the Chair of the NIC.

Staffing:

The Neighborhood Improvement Committee shall be staffed by the Department of Community and Neighborhood Services with assistance from a representative of the Department of Public Safety.

Responsibilities:

The Neighborhood Improvement Committee shall advise City Council on housing and neighborhood issues and serve as an advocate for City of Holland neighborhood improvement.

1. Develop and implement an on-going neighborhood engagement process.
2. Work to accomplish the programs and policies of the Neighborhood Improvement Strategy, the City's Master Plan, and other Council-approved policies regarding neighborhoods and housing, and to make recommendations as needed for changes or updates to those policies.
3. Oversee and recommend changes to all City administered property improvement programs and make recommendations regarding related ordinance amendments, including, but not limited to:
  - Community Development Block Grant Home Repair Program
  - Central Neighborhood Enhancement Program
  - Michigan State Housing Development Authority Home Purchase and Rehab Program
  - Federal Home Loan Bank Neighborhood Impact Program
  - City Neighborhood Mini Grants
  - Housing and Property Maintenance Codes and Ordinances
  - Other Grants/Programs focused on neighborhoods and housing that may become available
  - Other Targeted Area Programs focused on neighborhoods and housing as they become available
4. Collaborate with and advise other boards, commissions, and committees on housing and neighborhood issues.
5. Collaborate with and represent neighborhood interests in energy conservation, efficiency, and retrofit initiatives of the Community Energy Strategy.
6. Oversee the City's role in and recommend changes to other Neighborhood activities and programs, including but not limited to:
  - Neighborhood Connections
  - National Night Out
  - Neighborhood Leadership Academy
  - Neighborhood Watch / Block Clubs
7. Review and recommend Capital Improvement Projects as they affect neighborhoods and housing in collaboration with the City Capital Improvement Program.
8. Monitor and make recommendations regarding improvements to public spaces (streets, sidewalks and open spaces).

9. Oversee the Community Development Block Grant needs assessment, priority recommendation and budget allocation recommendation process.
10. Oversee and make recommendations regarding the Neighborhood Commercial District Program.
11. Act on special requests from City Council, including but not limited to review of PILOT requests or new ordinances affecting neighborhoods and housing.
12. Identify and monitor a measurement tool to track the success of neighborhood improvement programs and policies.
13. Provide a written annual report of the Committee's activities to City Council.

Transition:

The Neighborhood Advisory Committee, the Community Development Committee and the Ourstreet Committee shall conclude their work and no longer be operative as of December 18, 2012. Current members of those committees who are residents of the City of Holland and who have an interest in continuing to serve on the Neighborhood Improvement Committee shall provide their names to the Mayor for consideration of appointment to fill the positions of the Committee. The Mayor may make appointments from those names and/or may seek new members to fill vacant positions.

Ayes: Council Members De Boer, Trethewey, Peters, Burch, Vande Vusse, Hoekstra, Whiteman, Klomprens and Mayor Dykstra,

Nays: None.

Resolution declared approved dated this 5th day of December, 2012.

**CITY COUNCIL OF THE**

**CITY OF HOLLAND**

By: \_\_\_\_\_

Kurt D. Dykstra  
Its: Mayor

By: \_\_\_\_\_

Anna Perales, Deputy City Clerk

