

1. Herrick District Library Board of Trustees

Oversight of the operations of Herrick District Library and its branches; governing board; established by Citizen Vote; oversight/staff support provided by Herrick District Library

- **Meeting Date/Time:** Last Thursday at 4:00 p.m.
- **Staff Liaison:** Not required
- **Staff Representative:** Not required
- **Length of Term:** 4 years
- **City Residency Required?**
- **Size of Board:** 2 representatives of the City
- **Term Limits?** No
- **Board Members Appointed by Mayor**
- **Youth Representation Permitted?** No
- **Council Liaison:** Not required

2. Holland Area Community Swimming Pool Authority (HACSPA)

Provides oversight of Holland Aquatic Center; HACSPA consists of appointed members representing the tax-base for HAC including; the City of Holland, Holland Township, Laketown Township and Park Township.

- **Meeting Date/Time:** Quarterly as needed
- **Staff Liaison:** Not required
- **Staff Representative:** Not required
- **Length of Term:** 4 years
- **City Residency Required?**
- **Size of Board:** 4 City residents
- **Term Limits?** No
- **Board Members Appointed by Council**
- **Youth Representation Permitted?** No
- **Council Liaison:** Not required

3. Holland Area Water Reclamation Facility (WRF) Administrative Committee

- **Meeting Date/Time:** 3rd Tuesday in March; 3rd Tuesday in April; 3rd Tuesday in November, additional meetings as needed
- **Staff Liaison:** Yes
- **Staff Representative:** Holland City Manager or appointed alternate
- **Length of Term:** As long as employed as City Manager or appointed by City Manager
- **City Residency Required?:** No
- **Size of Board:** 6 (5 Voting, 1 County Representative Non-Voting)
- **Term Limits?** No
- **Board Members Appointed by:** Township Managers, Holland City Manager, Ottawa County Road Commission
- **Youth Representation Permitted?** No
- **Council Liaison:** No required



4. Holland Board of Public Works Board of Directors (Holland Board of Public Works)

To oversee matters relating to the planning, operation, and maintenance of the City's electric, water and wastewater utility operations, governing board.

- **Meeting Date/Time:** 1st Monday after 1st Wednesday at 4:00 p.m.; Public Meeting
- **Staff Liaison:** City Manager
- **Established by:** City Charter in 1893 amendment passed by citizenry (Electric and water specifically given to the HBPW by Charter; Wastewater transferred to HBPW by City Council resolution; Recent City Council resolution established HBPW as a broadband utility
- **Length of Term:** 5-year terms – 3 Ex-Officio members
- **City Residency Required?** BPW Service Area
- **Size of Board:** 5 citizens
- **Term Limits?** 2 full, consecutive terms
- **Board Members Appointed by Mayor**
- **Youth Representation Permitted?** No
- **Council Liaison:** Yes

5. Holland Energy Fund (HBPW/City Finance Department)

A non-profit corporation formed to facilitate programs and initiatives to realize the goals of the Holland Community Energy Plan as authorized by the provisions of the Home Rule Cities Act, MCL 117.40 and the Municipal Utility Residential Clean Energy Program Act, MCL 460.969.

- **Meeting Date/Time:** Quarterly, 4:00 p.m. on a Wednesday (it varies as to which Wed. depending upon availability.)
- **Staff Liaison:** The President and Treasurer shall be the Finance Director of the City
- **Established by:** Resolution – June 2015; Bylaws: yes
- **Length of Term:** Fiscal year (July 1 – June 30)
- **City Residency Required?** No
- **Size of Board:** 5 directors – 3 directors are members of City Council, 2 directors are voting members of the board of Holland Board of Public Works
- **Term Limits?** No
- **Board Members Appointed by Mayor** (1st meeting during the month of May of each year)
- **Youth Representation Permitted?** No
- **Council Liaison:** Yes

6. Holland Historical Trust Board of Directors (Holland Historical Trust)

The Holland Historical Trust is the catalyst for a dynamic interaction of the past and present that enriches the greater Holland area. By collecting, preserving, and communicating what has been, the Trust focuses the power of the past to shape the future. Its educational facilities and collections are representative of a diverse heritage and are accessible to all.

- **Meeting Date/Time:** Board meetings are currently the 3rd Wed. every other month.
- **Staff Liaison:** Assistant Director CNS
- **Established by:**
- **Length of Term:** 3-year
- **City Residency Required?**
- **Size of Board:** 11-15
- **Term Limits?** 2-3 year-terms
- **Board Members Appointed by** Mayor
- **Youth Representation Permitted?** No not currently. But that would not mean we would not be open to guests periodically including youth. We do have several committees that both board, staff and community members participate in.
- **Council Liaison Required?** Not required

7. Holland Satellite SmartZone Local Development Authority (Finance Department)

The Michigan SmartZone program was started in 2005 as a tool to spur technology development and business creation. SmartZones are specific geographic areas recognizing that technology professionals and companies demand certain amenities and support services that are unlike other industries. In SmartZone areas, unique technology development, entrepreneurial support, and infrastructure are available to meet the needs of growing technology companies.

Designation of a SmartZone, by the Michigan Economic Development Corporation (MEDC), allows an approved region to create a Local Development Financing Authority (LDFA) board to utilize the approved tax capture mechanism that captures incremental increases in certain taxes. This tool does not capture any existing taxes or have the ability to levy additional taxes.

Meeting Date/Time: Quarterly – 3rd Wednesday 12:00 pm

Staff Liaison: Finance Director

Established by: Approved by MEDC and State of Michigan Treasury in April 2016

Length of Term: 4 Years

City Residency Required? No

Size of Board: 12 members (4 City of Holland, 3 Holland Charter Township, 1 Ottawa County, 2 Holland Public Schools, 2 West Ottawa Schools) and 6 Ex-officio members (City of Holland Manager, Holland Charter Township Supervisor, Ottawa County, MEDC, Holland/Zeeland Community Foundation & DDA)

Term Limits? 2 terms

Board Members Appointed by City Council (4), Holland Charter Township Board (3), Ottawa County Board of Commissioners (1), Holland Public Schools Superintendent (2), West Ottawa Schools Superintendent (2)

Youth Representation Permitted? No

Council Liaison Required? No



8. Macatawa Area Coordinating Council (MACC)

The purpose of the MACC is to encourage cooperation among neighboring governmental units on all matters which have community impact. The exact subject matter over which the MACC would study and provide recommendations shall be determined by the MACC Policy Board. Such subject matter could include: land use, traffic, recreation, parks, transportation, public safety, zoning, environment, housing, social concerns, and historical and cultural -2- SHRR\4238449.v3 activities. The MACC shall also perform the purposes as set forth and delineated in an Agreement approved and executed by the Participants as an Inter-Municipality Study Committee and all purposes permitted under Act 200 of the Public Acts of 1957, as amended.

- **Meeting Date/Time:** 4th Monday of each month excluding Dec. and may; 12-1pm. Some dates may vary.
- **Staff Liaison:** MACC Executive Director
- **Staff Representative:** MACC Executive Director
- **Length of Term:** Indefinite
- **City Residency Required?** No
- **Size of Board:** 9 units of government (cities and townships) plus Allegan and Ottawa government, Allegan and Ottawa Road Commission, MAX Transit and MODT statewide plus two (2) at large members
- **Term Limits?** Executive Committee members – 8 consecutive years
- **Board Members Appointed by** Executive Committee
- **Youth Representation Permitted?** No
- **Council Liaison:** Yes (Mayor)

9. Macatawa Area Coordinating Council (MACC) Community Enhancement Program

- **Meeting Date/Time:** Minimum quarterly (March, July, October, December), typically second Wednesday of the designated month, 8-9am
- **Staff Liaison:** MACC Executive Director
- **Staff Representative:** MACC Executive Director
- **Length of Term:** Indefinite
- **City Residency Required?** No
- **Size of Board:** Currently 5 Members (varies depending on if units of government wish to participate)
- **Term Limits?** Chair of CEP Board: 5 Consecutive One-Year Terms
- **Board Members Appointed by:** The unit of government they represent
- **Youth Representation Permitted?** No
- **Council Liaison:** City Manager

10. Macatawa Area Express Transit Authority (Independent Board – MAX)

Regional authority responsible for oversight in regards to the operation and maintenance of the Macatawa Area Express (MAX) Transit System.



- **Meeting Date/Time:** 4th Monday at 3:30 p.m.
- **Staff Liaison:**
- **Established by:** Citizen Vote
- **Length of Term:** 3 years
- **City Residency Required?**
- **Size of Board:** 3 representatives from the City
- **Term Limits?** No
- **Board Members Appointed by Council**
- **Youth Representation Permitted?** Yes
- **Council Liaison:** Yes

11. Ottawa County Central Dispatch Authority (Independent Board – OCCDA)

The general policies governing OCCDA shall be established by an administrative policy board of eight members to be composed of one representative from the City of Holland, one from the City of Grand Haven, one from the State police, two from Ottawa County, one representative of the small cities and villages that are supporting municipalities and two representatives of the townships that are supporting municipalities.

OCCDA is an independent agency established by a vote of the citizens in 1988 to form a Central Dispatch for Ottawa County and the entire City of Holland.

- **Meeting Date/Time:** Quarterly or more often if needed.
- **Staff Liaison:** City Manager
- **Established by:** Citizens Vote
- **Length of Term:** The City of Holland is a permanent member of the OCCDA Policy Board as defined in the OCCDA Establishing Agreement circa 1988.
- **City Residency Required?** No
- **Size of Board:** 8 members
- **Term Limited:** No
- **Board Members Appointed by:** Defined in OCCDA Establishing Agreement
- **Youth Representative Allowed:** No
- **Council Liaison:** Not required

12. Water System Advisory Council (Holland Board of Public Works)

Develop plans for continuing public awareness about lead in drinking water, even when the action level is not exceeded; review public awareness campaign materials; advise and consult with the HBPW on development of plans for remediation, public education, efforts to replace private lead service lines; assist in promoting transparency of all data and documents related to lead in drinking water; collaborate with local community to ensure that all residents have the opportunity to be involved in efforts to educate the community about lead in drinking water.

- **Meeting Date/Time:** As needed, but not less than twice each calendar year
- **Staff Liaison:**



- **Established by:**
- **Size of Board:** 5 Members
- **Length of Term:** Initial members (5 total) 1 – 1 year, 1 – 2 years, 1 – 3 years, 1 – 4 years, 1 – 5 years. Thereafter, each new member shall be appointed for a term of five (5) years.
- **City Residency Required?**
- **Term Limits?** Not addressed in the bylaws
- **Board Members Appointed by Council**
- **Youth Representation Permitted?** Not addressed in the bylaws
- **Council Liaison:** Not required

13. West Michigan Airport Authority (Independent Authority Board)

Regional authority responsible for governance of The West Michigan Regional Airport including operations, maintenance, capital projects, marketing and other administrative functions; established by Citizen Vote and supported by millage levied by each of the member communities

- **Meeting Date/Time:** 2nd Monday at 11:30 a.m.
- **Staff Liaison:** Not Applicable
- **Established by:** Citizen Vote
- **Length of Term:** 4 years
- **Size of Board:** 9-member board, 3 representatives appointed by Councils/Boards of each member community. At least one representative from each governmental unit must be an elected official.
- **City Residency Required?** Residency in each of the Authority's member communities is required for each units representatives.
- **Term Limits?** No member of the Board of Directors shall serve for more than two (2) successive four (4) year terms (not including partial terms). No member shall be eligible for re-appointment until twelve (12) months have lapsed since the prior service of the member on the Board of Directors.
- **Board Members Appointed by Councils/Boards of member communitites**
- **Youth Representation Permitted?** Yes
- **Council Liaison:** Yes

14. West Michigan Enforcement Team (WEMET) Policy Board

The Holland Department of Public Safety participates in a multi-agency drug enforcement effort that covers both Ottawa and Muskegon County. This enforcement effort is supervised and coordinated by the Michigan State Police and is known as the West Michigan Enforcement Team (WEMET). Financial support from the Officer of Drug Control Policy and the Byrne Memorial Grant assist in funding three of the Holland Department of Public Safety Officers assigned to WEMET.

The WEMET team is also comprised of the Holland area gang team that works to reduce gang activity by a wide variety of preventative and enforcement measures. The gang team



consists of one HDPS Sergeant, two HDPS Officers, and one Ottawa County Deputy. This team works in conjunction with probation, parole, and the prosecutor's office to monitor known gang members to prevent gang crime in our community. These cases typically involved the seizure of drugs, weapons, and cash and often result in prosecution being sought at both the state and federal levels.

- **Meeting Date/Time:** Quarterly or more often as needed
- **Staff Liaison:** No
- **Staff Representative:** City Manager
- **Length of Term:** Permanent member
- **City Residency Required?** No
- **Size of Board:** 15
- **Term Limits?** No
- **Board Members Appointed by WEMET Board from active member agencies**
- **Youth Representation Permitted?** No
- **Council Liaison:** Not required